



International House

Accademia Britannica
Roma

CELTA



Who recognises CELTA?

CELTA is accepted throughout the world by organisations which employ English Language teachers. The Cambridge CELTA is accredited level 5 on the UK National Qualifications Framework. Cambridge English Language Assessment also works with international ELT organisations to ensure the acceptance of CELTA globally.

There are five main units of learning on any CELTA course and these are:

1. Learners and teachers, and the teaching and learning context
2. Language analysis and awareness
3. Language skills: reading, listening, speaking and writing
4. Planning and resources for different context
5. Developing teaching skills and professionalism.

Duration

A typical CELTA course lasts exactly 20 days. These can be done consecutively over 4/5 weeks (Monday through Friday/Monday through Thursday) on an intensive course or over 3 months, on a semi-intensive course (Tuesdays & Fridays). The daily timetable can vary in format but the content is fairly static due to a core syllabus set out by Cambridge English Language Assessment. A daily timetable for CELTA would generally look like this:

09.00 – 11.00	Teaching Practice	14.00 – 15.15	Seminar
11.10 – 12.00	Feedback	15.15 – 15.30	BREAK
12.00 – 13.00	Group Lesson Planning	15.30 – 16.45	Seminar
13.00 – 14.00	LUNCH		

Teaching Practice

Each candidate teaches for a total of six hours, working with classes at two or three levels of ability. When you change levels you also change tutor. Assessment is based on overall performance at the end of the six hours. You will teach for between 30 minutes to 1 hour with other candidates in a 1.5/2/2.5 hour lesson. The maximum number of students is 12 in any class. You will be observed by your tutor and the other candidates while you teach. This is followed by oral feedback with your tutor and the other candidates, and then written feedback from the tutor. Oral feedback is a time to be open to critical analysis of each lesson. Feedback is fundamental for your development, a moment to reflect on experience and learn but not always easy to do. Due to the fact that you teach with other candidates, group lesson planning is paramount. Although an hour is planned for this in your 9-5 day we recommend that you set aside time to plan with other candidates outside this time. As a rule of thumb, study time, beyond the timetabled 9-5 day, is at least half an hour for every hour on the timetable.

Observations

You are also required to observe 6 hours of professionals teaching, three of these are made available to you online and 3 are live at our centre. You may have to observe the live lessons outside the 9-5 timetabled day.

Refunds

Please remember that the moment you pay a deposit you are obliged to complete full payment of fees and relinquish any right to a refund. At the board of directors' discretion, a place on a future course may be offered but the dates are non-negotiable.

Seminars

The core seminars on any CELTA course are:

- Language skills – reading, listening, writing, speaking
- Language systems – grammar, phonology, vocabulary
- Lesson planning
- The ELT profession
- Literacy
- Error correction

Assignments

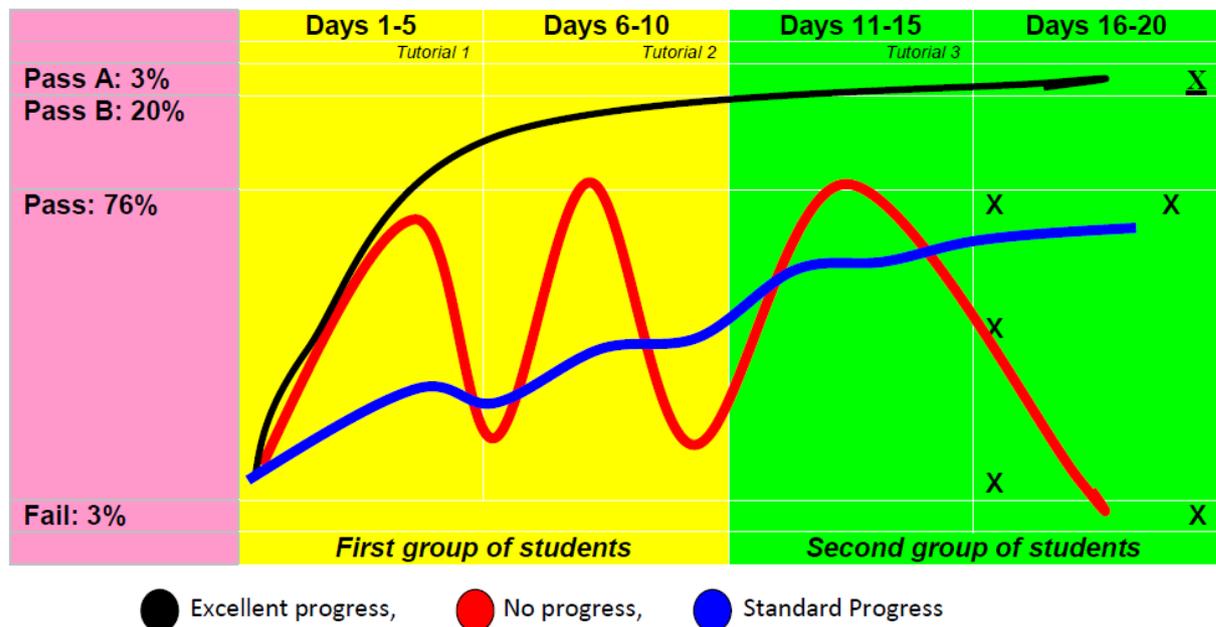
Over the duration of the course you are required to complete 4 assessed assignments ranging in length between 750 – 1,000 words. These assignments ask you to:

1. Focus on a single learner's language
2. Develop a skills lesson
3. Analyse language items systematically
4. Reflect on what you have achieved on the course and what teaching skills you still need to develop.

Each assignment can be resubmitted once. Please note that candidates must pass 3 out of the 4 assignments in order to be awarded a Pass grade.

Assessment

The course is based on continuous assessment. This means that all the five units mentioned earlier are part of your assessment. Although this is a training course it does not mean that everyone passes, some people do fail. Here is a scheme of the percentages of candidates who do CELTA:



Attendance

Attendance of 100% is expected on the CELTA. As CELTA is a course-based award, absences may hinder a candidate's chances of successful fulfilment of the assessment criteria. The Course Tutor has discretion to accept serious reasons for unavoidable absence. Valid reasons for absence would include illness, illness of a close family member, bereavement, job interview etc., and must be supported by some documentation, for example, a letter from a prospective employer.

Your space

Our CELTA centre provides course participants with their own study room where computers and printers are available. Due to the fragile nature of computers and the fact that many hands are on these on a daily basis, these computers may misbehave. **We strongly advise that you save your course documents on cloud storage systems and/or your personal USB storage pen.** There are other computers in our study centre, a space for all our students, if you need to use the internet when the computers in your room are busy. All our computers are connected to the internet. This acts as an online library for academic reference materials and general course materials. Snacks and waters are also available in your own study room.

Library or Study-centre

The school library is usually open from 5-7pm Mon - Fridays and 10am-12pm on Saturdays throughout the year. If you have difficulty accessing the library at those time you can ask your tutors to help getting access to materials on course days.

A cautionary refundable deposit is needed to avail of library service. Keep all receipts in order to reclaim the original deposits.

CELTA Moodle

Our center also offers an online learning environment to assist you during the course. This acts as an online library for academic reference materials and general course materials. It is a space for you to discuss assignments and lessons in either a chat room or discussion forum. It is accessible at <https://celta.moodlecloud.com/>

Accommodation

Please note that we can only arrange accommodation from the day before the course begins until the morning after it finishes. Any additional requests, such as extra days or visitors, must be negotiated with the person renting the accommodation. N.B.: The school does not charge a fee for helping to place trainees in their chosen accommodation, but simply acts as a go-between and is not responsible for day-to-day problems which may arise.

Work

Full-time pension-able contracts in Rome are not impossible to find but becoming less frequent than in the past. Initially you may work for 2 or more schools but after a couple of years you are most likely to be offered a contract in a single school. Please visit our

dedicated page on our Moodle at: <https://celta.moodlecloud.com/>. We are not an employment centre but many schools contact us looking for teachers. We use your personal room to post job adverts that arrive in paper format and a page of your web space is also dedicated to alumni past and present who are looking for work. Please, remember that we are not connected to many of the schools that advertise positions.

Visas

For non EU citizens getting a working visa is not easy. We recommend that you contact your embassy regarding work visas as bureaucracy in Italy is particularly difficult. A single word of advice is to always speak to the same person in order to ensure consistency of instructions regarding your application.

We wish you an enjoyable and successful CELTA at our centre.



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Teacher Training Department

Tel.: +39 06 70476894
Fax: +39 06 70497842
t.training@ihromamz.it
ihromamz.it

International House - Accademia Britannica
Viale Manzoni 22 - 00185 Rome - Italy
T: +39 06 70476894/802
F: +39 06 70497842
t.training@ihromamz.it
ihromamz.it